

WASHINGTON STATE DEPARTMENT OF HEALTH OCCUPATIONAL THERAPY PRACTICE BOARD PUBLIC MEETING MINUTES

January 13, 2006
10:00 AM

Department of Health, Town Center 1, Room 163, 101 Israel Rd SE,
Tumwater, WA

On January 13, 2006, the Occupational Therapy Practice Board met at the Department of Health, Town Center 1, Room 163, 101 Israel Rd SE, Tumwater, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT

MARK LEHNER, OT, CHAIR
D. JILL PETRIE, COTA, VICE CHAIR
JOHN BORAH, PUBLIC MEMBER
WENDY HOLMES, OT
CATHERINE WHITING, OT

STAFF PRESENT

KRIS WAIDELY, PROGRAM MANAGER
JENNIFER BRESSI, PROGRAM MANAGER
JOSHUA SHIPE, DISCIPLINARY MANAGER
DORI JAFFE, AAG ADVISOR
PETER HARRIS, STAFF ATTORNEY
JUDY WORKER, PROGRAM REPRESENTATIVE
VICKI BROWN, PROGRAM MANAGER
JOY KING, EXECUTIVE DIRECTOR

GUESTS

LAURIE JINKINS, HSQA ASSISTANT SECRETARY

Friday January 13, 2006 – 10:00 AM – OPEN SESSION

1. **CALL TO ORDER** - Vicki Brown was introduced to the Board and Ms. King explained that Ms. Brown will be taking over the Program Manager position for the Board.
 - 1.1 Approval of Agenda – Agenda was approved with the following changes: the time of Laurie Jenkins' appearance from 2:30 p.m. to between 10:30 a.m. and 11:00 a.m., Josh Shipe will be bringing the case management staff to be introduced to the Board at 1:00 p.m., and the option of rescheduling the next meeting.

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1.2 October 21, 2005 meeting minutes were approved as presented.

2. **SIGNATURE DELEGATION** – The Board reviewed changes to the Signature Delegation for approval. Kris Waidely's name was replaced with Vicki Brown's name and Erin Obenland, Licensing Manager's name was added. The Board approved the changes.
3. **POLICIES** – The Board approved to rescind the following policies: 2.3 Continuing Education, 3.2 Sexual Misconduct, and 3.8 Moving Cases from Assessment to Investigative Phase.
4. **GMAP PRESENTATION** – Mark Lehner discussed the GMAP presentation, which he attended on December 15, 2005. Laurie Jenkins, HSQA Assistant Secretary and Mary Selecky, Department of Health Secretary presented to several Department Executives. 85% of HPQA budget is dedicated to discipline. The Department submitted a supplemental budget to pay for national license background checks on new applications. Measurements are current focus which creates accountability. Mr. Lehner indicated the forum to be educating and a informative. The GMAP presentation is available on the Governor's website, staff will email to the Board a link to this website.
5. **IMPROVING PATIENT SAFETY** – Ms. Jenkins, Assistant Secretary, Health Systems Quality Assurance arrived at 10:30 a.m. and briefly discussed the memo from Secretary Mary Selecky regarding improving patient safety. There has been increasing interest in Health Professions. The Secretary has communicated with staff the importance of patient safety. Boards/Commissions/ and staff primary focus is patient safety. The department is also focusing on timeliness, consistency and sanction appropriateness. Public perception and public safety should be considered when issuing disciplinary sanctions. All boards and commissions have been asked to implement a sexual misconduct rule. Occupational Therapy recently adopted a sexual misconduct rule. The department is currently working on implementing a sexual misconduct rule for all secretary professions. The department has been working on sanctioning guidelines which should be released soon. The department would like all boards and commissions to consider adopting these sanctioning guidelines. It was recommended that the sanctioning guidelines when available should be put into a board policy, and will be discussed at a future meeting.
6. **GOVERNOR CONFERENCE** – The Board discussed the December 20, 2005 Governor Conference. Jill Petrie, Mark Lehner, Wendy Holmes, and John Borah attended the conference. They were surprised by the number of boards, commissions and committees, 1800, in the State of Washington. There was an estimate of 900 attendees at the conference. The information given at the conference was useful reminders. Mr. Lehner indicated that there were several

important points made: observe and adapt to changes, have purposeful meetings, board goals are aligned with the Governor's goal and that public members should feel they can represent the view of the public. Everyone enjoyed the conference and the social reception at the Governor's mansion.

7. PROGRAM REPORT – Information was provided to the Board by the Program Manager.

- Legislative Update – There is no current legislation. Mark Lehner is the board's legislative contact for the department.
- Budget Update – The November 2005 interim operating report was provided to the Board.
- Organizational changes - The board's new program manager is Vicki Brown. Jennifer Bressi will continue to provide support to Vicki and this Board. Judy Worker was hired in November 2005 to support this Board and others.
- Other – A Seattle Times article written by Secretary Mary Selecky was provided to the board.

8. CORRESPONDENCE – The Board reviewed and discussed recent correspondence received by the program. An e-mail was received with a scope of practice question regarding manual therapy. The Board decided to respond and reference AOTA scope of practice and the Occupational Therapy RCW 18.59. Ms. Holmes will provide a response for Ms. Waidely to email.

Ms. Holmes indicated she received a notice that AOTA has taken a position on telehealth services. The Board addressed this issue last year and now has documentation from a national organization if needed.

9. DEFINITIONS RULE – The Board reviewed and discussed rules that include definitions to determine which should be included in WAC 246-847-010 Definitions.

WAC 246-847-020 – “occupational therapy aide” this is not defining the aide but indicating this individual is exempt from licensure, maybe remove the quotations from the WAC. Ok to keep in this WAC

WAC 246-847-030 – (1) “Consulting Capacity” Ok to keep in separate WAC

WAC 246-847-110 – move (3) “Working Days” definition to WAC 246-847-010

WAC 246-847-130 – move to WAC 246-847-010

WAC 246-847-140 – Ok to keep in this WAC

WAC 246-847-150 – OK to keep in this WAC

WAC 246-847-160 – OK to keep in this WAC, possible is not needed due to UDA defines unprofessional conduct or gross incompetency.

WAC 246-847-350 – Ok to keep in separate WAC, would be confusing if moved this information. Possible renumbering is needed.

The board would like to add WAC 246-847-160 and WAC 246-847-350 to the list of WAC's to modify in the future.

- 10. REVISION OF AOTA MODEL PRACTICE ACT** – The Board reviewed and discussed The American Occupational Therapy Practice Act for suggested amendments. There was nothing that looked at supervision within the model act. Ms. Holmes suggested there should be a section on supervision requirements. Board will indicate to AOTA that Washington offers a 6 month limited permit for new graduates which has a one time renewal if the applicant fails their first exam.

12:00 PM – 1:00 PM Break for Lunch

1:00 p.m. – OPEN SESSION

Josh Shipe introduced the case management unit staff. Mickey Wardell, HSC1, Kim Dinsmore, Compliance Officer, and Peggy Owen, Intake Coordinator. The Board has either already or will work directly with these individuals and Mr. Shipe wanted the staff and the Board to have the opportunity to meet each other.

1:10 p.m. - CLOSED SESSION

11. REVIEW OF APPLICATIONS

Applicant A – Approved
Applicant B – Approved
Applicant C – Approved
Applicant D – Approved
Applicant E – Approved
Re-entry applicant Z – Approved

- 12. DISCIPLINARY CASE REVIEWS** – Mr. Shipe provided a brief update that the board currently has 3 cases in the legal unit and 3 cases in investigations.

Case 2005-03-0001OT – Issue Statement of Charges

- 13. CONTINUING EDUCATION AUDITS** - There were no audits to review.

2:20 p.m. – OPEN SESSION

- 14. ADJOURNMENT** – The Board adjourned at 2:30 PM with the next meeting re-scheduled for April 25, 2006 in Bellingham.

Respectfully submitted:

Jennifer Bressi
Program Support Manager

Approved:

Mark Lehner, OT, Chair
Occupational Therapy Practice Board